



Sunset High School PTO Meeting

March 4, 2024 - 7pm

Meeting Minutes

Attendees

- Tristan Baker (Co-President)
- Sara Thorn (Co-President)
- Hannah Wood Donohue (VP Communication)
- Angie Mitlehner (Treasurer)
- Elisa Schorr (Principal)
- Claudine Slater (Secretary)
- Cori Anger (Volunteers and Staff Appreciation)
- Chris Barbero (VP Fundraising)

Committee leads

- Sarah Sullivan (Staff Appreciation)

Community attendees

- Kim Lozito
- Sheryl D'Sonza
- Kathleen Everett
- April Hill
- Helen Leisen

7:03 Call to Order & Introduction

Tristan Baker & Sara Thorn, Presidents

- Approved minutes on website
- Quick intros for new attendees

7:05 Principal Report

Principal Elisa Schorr

- SHS play The Sound of Music will run March 7, 8, 9, 14, 15 & 16 and we are hosting a matinee for Terra Linda.
- The IB program is growing. This year we will have 44 diploma candidates, next year will be approx 79 and the year after that will be about 100.
- Parent information networks are Tuesday morning from 8-9am and someone on staff comes to talk and answers questions. Topics are published.
- We are still trying to figure out what the schedule will look like next year with the late start. Feedback or suggestions are welcome.
- We are looking to use some bond funding to improve signage and monitors in the building. Also looking at getting a better AV for events in the gym.

7:10 Presidents Report

Sara/Tristan

- Cram The Stands outcome (\$12k passed through PTO account), \$37415.14 total raised

- Additional WiFi box \$50/mo - \$600/yr
- 2 Squares to Theater, 2 Squares to baseball. 1 Square to Track.
- Major Projects update (bleacher wraps ordered; awaiting arrival; score table configuration is ongoing to finalize order. Donated by PTO will be noted in the graphic
- Does anyone know where Baseball's Sunset backdrop from outdoor concessions went?
- Open Positions
 - President - open position; Rebecca Taylor expressed interest in co-Prez
 - VP Fundraising - Helen Leiser, Kathleen Everett Expressed interest
 - VP Communications - Hannah is willing to stay in this position if no other interest
 - Concessions - looking for co VP
 - Grad Party - Kathleen Everett expressed interest
 - Parking/Badges - Shawn Birdsall

7:20 Treasurer Report

Angie Mitlehner

- Apollo Giving Grant Funds - Move to transfer additional \$10k into budget item
 - We are ahead of what we budgeted for.
- All \$15,000 is committed for Apollo giving disbursements.
- Insurance will increase next year.
- Taxes have been paid for last year.
- We need a new Pepsi cooler, will find out if Pepsi provides replacements for free.
- Sara Thorn moved to have an additional \$15,000 moved into the Apollo giving program to cover any additional requests through the rest of this year.
 - Sheryl D'Sonza seconded the motion.
 - Motion passed.

7:30 Volunteer Strategy

Cori Anger

- Recruitment Update
 - New strategies were implemented to increase volunteer recruitment and they worked.
 - We have included student volunteers and it has been very successful.
 - To be a volunteer during school hours you need to pass the background check.
- Community Volunteerism Strategy
 - We are actively recruiting and volunteer leads and coaches are sending messages to their groups.
 - Using signup genius now and it is working well. It sends reminders, maps, etc.
 - Cori will work with Hannah to update the PTO volunteer page with new information.
 - Volunteer appreciation week is in April, send Cori anyone you want recognized.
- Someone mentioned sending a poll to the community about what they would like in concessions and it might be a nice way to engage folks who normally don't pay attention to this type of thing.
 - We have the best concession in the district. Everyone says so. Let's consider a sign that says "Voted Best High School Concessions in BSD"

7:45 Committee and Board Updates

- Nothing brought up

7:50 Apollo Giving Requests Review and Voting

Sara/Tristan

- PTO has approved \$15,094 in Apollo Giving grants
- Review five new grant requests, totalling \$4,409.46 (next page)
 - Kim Lozito moved to approve all requests.

- Claudine Slater seconded the motion.
- All requests passed.

7:53 Adjournment

Next Meeting Dates (posted on sunsetpto.com):

- April 22 - Board only (budget, bylaws)
- Wednesday, May 29, 2024 - Annual Meeting (board elections, budget approval)

Apollo Giving Grant Requests - March 4, 2024

- \$21.46 - World Language Dept - The Sioux Chef's Indigenous Kitchen cookbook
- \$1500 - Counseling - Toiletries, transportation for Free/Reduced Lunch students (10% of SHS population)
- \$1500 - Band - Freight cost for oversized instruments for Orlandofest Marching Band Parade
- \$1000 - SHS Office - Study Room Snacks for ACT/PreACT (1000 students) and OSAS State Testing (450 students)
- \$388 - Language Arts - Asian American Conference

Name: Karen Schaer-Arib

Department (if staff): World Language

Request: \$21.46

Date Needed: April 9, 2024

Requesting funds for the purchase of the book: "The Sioux Chef's Indigenous Kitchen". Incorporating more of America's indigenous cultures into the French curriculum at SHS. Book will be added to our SHS culinary library collection to benefit all SHS students.

In French classes, we study classic French cuisine and its long history. When talking about our Native American ancient culinary history, this book would help teach students about our complete American culinary heritage and make comparisons between cultures.

Name: Elisa Schorr

Department (if staff): Administrators

Request: \$1000

Date Needed: March 6, 2024

Requesting funds to cover snacks for upcoming testing. Students do better when they are not hungry and having some granola bars on hand helps. We are requesting funds to cover 1000 students taking the ACT/Pre-ACT and 450 students taking three OSAS State testing, and for the IB Testing Lounge which operates during the three weeks of IB testing (700 tests). Will stock lounge with yogurt, granola bars, crackers, and string cheese which is especially important for students who are taking two tests a day. Will not exceed \$500 for ACT/OSAS and \$500 for IB testing.

Name: Stacey Freeman

Department (if staff): Counseling and Social Work

Request: \$1500 for Toiletries/Transportation for Free/Reduced Lunch students

Date Needed: March 8, 2024

About 10% of our students qualify for Free/Reduced lunch which means these students may benefit from food, transportation and clothing. We are hoping to provide students with transportation and hygiene products and toiletries to house at Sunset. If we have left over funds, we plan to purchase a few gift cards to provide to families for food when emergencies arise.

Name: Greg Hall

Department (if staff): Band

Request: \$1500 for oversized instrument freight

Date Needed: April 22, 2024

The Apollo Band and Color Guard is requesting \$1,500 to help pay the cost for oversized instruments and gear. Sunsets Marching Band will be participating in the Orlandofest Marching Band Parade competition. The requested funds will help pay the freight cost for our Tubas, Marching Percussion, Flag and Banner poles. The funds will be helping 50 of our High School Musicians.

Name: Erin Werner

Department (if staff): Language Arts

Request: \$388 for Asian American Youth Leadership Conference

Date Needed: March 11, 2024

Requesting \$165 for registration and \$223 for sub coverage to attend Asian American Youth Leadership Conference with 19 students (15 attendees, 2 ambassadors, 2 leaders) on 4/12. All-day conference that "[Helps] Asian American youth rise above the obstacles before them to achieve their potential by promoting education, instilling self-confidence, and developing leadership skills" - AAYLC.