

Sunset High School PTO Meeting Minutes, May 8, 2023

Attendees: Tristan Baker (Co-President), Sara Thorn (Co-President), Amber Ferschweiler (Treasurer), Kristin Hamann (Secretary), Hannah Donohue (VP of Communications), Chris Barbero (VP of Fundraising), Elisa Schorr (Principal), Rachelle Leffler, Marni Hadley & Kristin Berti (Staff Representative).

Call to Order & Approval of Minutes

Tristan Baker & Sara Thorn, Presidents

- Meeting called to order at 7:05pm
- Previous Meeting Minutes approved as submitted

Principal's Report

Principal Elisa Schorr

- **Upcoming Events:**
 - **Parent/Guardian Support Network Meeting: Tues, May 9th, SHS Community Room, 8-9pm**
 - **Prom tickets:** \$40 (Mon-Thurs), \$50 (Fri) on sale this week. **Parking passes:** (\$5) for Moda Center Parking. **Approved Guest passes:** pick up at Front office before buying tickets.
 - **Prom: Sat. May 13th, Left Bank Annex, 8-11pm**
 - **IB testing:** Continues this week. 250 exams were taken last week. Thank you Parent volunteers!
 - **Golf Teams to State: May 15-16**
 - **Sunset Serve Day: Sat, May 20th, Sunset Campus.** Many projects including spreading bark dust, pulling weeds and painting the mural
 - **Job Fair: Wed. May 24th, Main Gym**
 - **Art Festival: Thurs. May 25th, Sunset Campus**
 - **Staff Development Day: Fri. May 26th – No Students**
 - **Track Teams to State: May 26-27th**
 - **Graduation: Fri. June 9th, Sunset Stadium, 7pm. Doors open at 6:30pm.**
 - **Tickets: 8 PER graduate.** This year's Senior class has several sets of twins 😊 Thus those families would be eligible for 16 tickets, if needed, per Principal Schorr.

Presidents' Report

Tristan Baker & Sara Thorn

2023-2024 Board:

President: Tristan Baker/Sara Thorn (returning)

Treasurer: Angie Mitlehner *

Secretary: Claudine Slater *

Volunteer Coordinator: Cori Anger *

VP of Communications: Hannah Wood Donohue (returning)

VP of Fundraising: Dr. Chris Barbero (returning)

VP of Merchandise: Tara Blair *

VP of Concessions: OPEN

*Interested in position. Vote will be taken at the June meeting.

2023-2024 Committees:

Staff Appreciation: Sarah Sullivan (returning) and Cori Anger

Volunteer Badges and Parking Passes: Carrie Fox (returning)

Concessions Buyer: Susan Visintainer (returning)

2024 Grad Party Leads: Romeesa Hussaini-Wolfert & Marla Merriwether

Apollo Giving Grant Requests

- **Original Budgeted amount: \$13,000.** \$6800 has been approved, \$1000 of which has yet to be claimed – \$800 mural, \$200 ESL. In addition, \$500 (for the Attendance Incentive Program) will be added back to the available amount, due to the program being postponed. **Available: around \$5000.**
- **New Apollo Giving Request: \$1200 – Approved**

- Requestor: Travis Rooke-Ley
- Department: Leadership/Gov
- **Request: Prom Admission**
- **Requested Amount: \$1200**
- **Motion made by Chris Barbero to approve the Prom Admission fees as submitted for \$1200. Seconded by Sara Thorn. Vote taken and passed unanimously.**
- **New Apollo Giving Request: \$140 – Deferred. See below**
 - Requestor: Elisa Schorr
 - Department: Administration
 - **Request: End of the Year Staff Meal (veg/GF options)**
 - **Requested Amount: \$140**
 - **The Board determined this should not be an Apollo Giving request. Instead the Principal's fund will be increased by \$140, in order to accurately reflect budgetary needs for next year. All agreed.**
- **Previous Apollo Giving Requests:**
 - **Mural Update:** Plywood has been mounted. Now waiting for the weather to cooperate.

Treasurer's Report

Amber Ferschweiler

- **Budget:** \$47,000 in the account. Expect lots of rollover for next year.
- **Concessions:** Successful.
- **Grad party:** \$10,000 raised for the class gift, which will be from the 2021-2023 classes.
- **Merchandise:** Learning year after rodent incident.
- **Budget meeting:** June 12th to review and finalize 2023-2024 budget.

Committee Updates

- **College and Career Center** Rachelle Leffler
 - **Mentors Needed:** varied commitment levels. 1:1 mentors have 7 hours of training over the school year, meet with students 3x a year and have 10 students that they will stay with throughout their junior and senior years.
 - **Workshops:** hope to do more as they are so helpful when navigating the college process.
- **Volunteering** Sara Thorn for Bradi Knight Gates
 - **Concessions for Spring Sports**
 - **Service Day, Sat. May 20th**
 - **Art Festival Day, Thurs. May 25th**
 - **Grad Party, Fri. June 9th, 9:30pm to help load buses and set up party venue**
 - **Question: Student Background checks to volunteer – how long do they take?** Shouldn't take that long. Advised to follow up with the District volunteer coordinator.

Parent Questions:

- **Track replacement: Does it include lights?** No. Just the resurfacing to fix the trip hazard, as well as moving the javelin area from behind the trees.
- **Parking Improvement plans for next year?** Work in progress, but will focus on Sunset Swim Center and NW Trail/Terra Linda Neighborhood.
- **Alternative Storage Bins for Merchandise to deter rodents?** New plastic totes bought.
- **SAMBA & Concessions - What was the outcome?** PTO presented a Concessions policy for all groups at the March 13th PTO meeting. A copy was sent to the SAMBA Board, along with an explanation letter, and an invitation to meet and discuss. As of today, there's been no request from SAMBA to do so. A SAMBA parent who attended tonight's meeting, said they had received the policy and letter, and their Board was in the process of deciding what to do for their future Concessions needs.