

**Sunset High School PTO Meeting Minutes**  
**April 11th, 2022, 7:00 PM**  
**Meeting Held In Person and via Zoom**

**Attendees:** John Huelskamp (Principal), David Butler (President), Tristan Baker, Julie Gupta, Amber Ferschweiler (Treasurer), Breanna Smith, Heidi, Sara, Lianne Hoskins Yarvis, Leslie Hmura, Sara Thorn & Kristin Hamann (Secretary). **\*\*Note:** names were gathered from given Zoom profiles

**Call to Order & Acceptance of March Meeting Minutes**

**David Butler, President**

- Meeting called to order at 7:02pm
- March Minutes were accepted as submitted.

**Principal Report and Q & A**

**Principal Huelskamp**

- **Leaving/Staying:** New role as President/CEO of La Salle Catholic College Preparatory School in Milwaukie, Oregon, starting '22/23. BSD's HR department is handling the whole hiring process for the new principal, and will hold 2 listening sessions for community/parent input. Hope to have a new person in place before the end of this year. Son, Tom, is a senior next year, so still around as a parent.
- **Major project:** Campus map design is in process. Hope to be finished with the project by this summer.
- **ACT and Pre-ACT testing:** Last Tuesday went well. This test will remain optional for the class of 2023 (our current juniors). May become mandatory in the future – class of 2024.
- **Amara Marluke, Sunset Class of 2021:** Her death, due to domestic violence, hit our Sunset community very hard. Beautiful service on Sat. April 9th. Sunset provides Erin's Law training (how to handle bullying, sexual abuse, unsafe situations), but it can be opted out of.
- **Signing day April 13, 2022:** Students committed to playing sports at the college level are recognized & celebrated.
- **Professional Development & Grading Days April 14 & 15th:** no school for students.
- **Junior/Senior PROM May 14th at Rock Creek Country Club:** Guests from other schools are allowed, but only 800 students can attend. Sophomores are welcome if invited by juniors or seniors.
- **Service Day Sunday May 22, 2022:** Watch for Sign-up genius. 25 teams of 10 people each.
- **Graduation Day (Drive-up) Thursday, June 9th, 2022:** For students that desire a smaller ceremony.
- **Graduation Day (Main stadium) Friday, June 10, 2022:** 6 tickets/senior & one event with all grads.

**President's Report**

**David Butler**

- **Major Project Committee Update:** Still working on this.
- **Nominating Committee Formation:** Several positions open next year (2 year terms): President, Grad party 2023, VP of Fundraising, VP of Communications, College & Career Center Lead, and VP of Concessions. Committee members recruit people from the community for open positions. Tristan Baker & David to work on the information to get out to people.
- **June meeting:** Will be the Annual meeting going forward (per the newly updated Bylaws). Any open board positions will be voted on and next year's budget will be created.

**Treasurer's Report**

**Amber Ferschweiler**

- **Cram the Stands:** \$16k in merchandise sales.

- **Apollo Giving grants:** Some paid out, but still have some outstanding. Have put deadlines on them, to see if the groups still need them. If not, it will free up some money for others.
- **Matching Funds:** Julie Gupta indicated we met the amount we were looking for this year.

#### Committee Reports

#### Various

- **Breanna Smith (Merchandise):** Thank you Amber! So helpful and amazing for Cram the Stands. Money raised went directly to research at OHSU for childhood cancers.
- **Jennifer Gordon (College & Career):** Hoping to get back to normal next fall.
- **Sarah Sullivan (Staff Appreciation):** Staff Breakfast this month as well as several events next month for Staff Appreciation week.

#### Bylaw Committee

#### David Butler for Hannah Donohue

- **Discussion and Vote on new Bylaws as posted on sunsetpto.com**
- **Tristan Baker made a Motion to approve the changes to the Bylaws as presented in April. Julie Gupta seconded. VOTE taken and PASSED unanimously.**

#### Apollo Giving Requests Review and Voting

#### David Butler

- **Total Apollo Giving Funding Remaining Budget 21/22: \$1893.** May be **\$3793** depending on Free to Breathe's status. Mr. Huelskamp to follow up with Mr. Rust and will give an update next month.
- **Motion made by Amber Ferschweiler to fund Apollo Giving Requests as submitted for \$1530. Seconded by Tristan Baker. Vote taken and PASSED unanimously.**
- **Request #1 – APPROVED at \$30**  
Requestor: Heather Meyers - Teacher  
Department: Special Education  
**Request: Classroom Supplies**  
**Requested Amount: \$30**
- **Request #2 – APPROVED at \$1000**  
Requestor: Greg Hall  
Department: Music  
**Request: Repair of Double Bass**  
**Requested Amount: \$1000**
- **Request #3 – APPROVED at \$500**  
Requestor: John Huelskamp  
Department: Administration  
**Request: Barkdust for Service Day**  
**Requested Amount: \$1000**

**Adjourned: 7:44pm.**

**Next Meetings: May 9th - Budget Discussion; June 13 - Annual Mtg: Budget approval, Election**