

Sunset High School PTO Meeting Minutes
March 14th, 2022, 7:00pm
Meeting Held In Person and via Zoom

Attendees: Kristin Hamann (Secretary), John Huelskamp (Principal), Hannah Donohue (Webmaster), Amber Ferschweiler (Treasurer), Mital Shah, Jennifer Gordon (VP Concessions, College & Career Committee Chair, Grad Party Chair), Sara Thorn, Lianne Hoskins Yarvis, Wendy Gibson, Leslie Hmura, Lauren Tompkins, Sarah S. & Brenda Swanson. Note: names were gathered from Zoom profiles.

Call to Order & Acceptance of February Minutes

Hannah Donohue for David Butler

- Meeting called to order at 7:02pm

Principal Report and Q & A

Principal Huelskamp

- **Cram the Stands:** \$30k raised for cancer research, held outside and in honor of Sabine.
- **“Honk!”** Spring musical was amazing with a good turnout.
- **Men’s & Women’s Winter Sports** finished well.
- **Spring sports** have started. In the rain. 250 students in Track & Field this year. Kids are so excited to be out there.
- **Mask-optional first day**, today. 95% of kids on the buses wore masks. In the building, 60-65% students in hallways had masks on. In classrooms: 50-50. No judgments from anyone. Did some 1:1 training with teachers re: masks on/off.
- **The Sign Project** that PTO approved last month is moving forward. First phase is 5 large External “You are Here” signs that will be lit, at points of entry. Working with Beaverton Signs and our own graphic design students, who are helping with the map design.
- **Junior/Senior PROM:** May 14, 2022 at Rock Creek Country Club. Outdoors with no number limit & guests allowed.
- **Curriculum Showcase (Online)** went well. 220 students & their families joined for Thursday Virtual tours. Averaged 110-120 participants for 9th grade. Some events for 10th-12th had 100 participants or more, but most had 60-70. Today was lock-in day for Forecasting, but only 50% of students were able to, as there was a district-wide computer glitch. The rest will finish Wednesday. A parent asked why there wasn’t more notice about the showcase, and the limited completion time for scheduling. Mr. Huelskamp said that all students will be going through a verification process of their schedules after Spring Break. So even though today was the “deadline”, there’s still some flexibility, and chances to connect with advisors, counselors, etc.
- **Professional Development day Feb 22, 2022:** Equal Opportunity for Students Training. Staff loved the treats from Great Harvest Bread.
- **Apollo Serve Day, Sun. May 22, 2022:** Students & Adults will be on-site and at neighboring schools.
- **Speech & Debate:** Reigning State Champs! Regionals were last weekend, and many students will be going to State this year. Thank you Mrs. Mackey!
- **ACT testing April 5th:** Sophomores & Juniors only on campus. 9th graders at home, with previously assigned work (not testing). Seniors: Fun day :)
- **A Parent asked why no JV tennis team this year?** Due to availability of court space.

President's Report

Hannah Donohue for David Butler

- **Sign Project:** Ongoing, will be in 2 phases.
- **After Spring Break, focus will be on next year's open positions on the board: PTO President; VP of Communication (new); VP of Fundraising (new); VP of Concessions; 2023 grad party Committee Chair and College & Career Center Chair.** If you're interested, contact David at president@sunsetpto.com.
- **New PTO Bylaws:** Plan is to approve them at the next PTO meeting April 11, 2022. Check out revisions on the PTO page. Will be taking feedback on the revisions through the end of Spring Break.

Treasurer's Report

Amber Ferschweiler

- **Apollo giving/Matching funds/Amazon Smile Account:** Doing well.
- **Apollo Giving Grants:** 7 grants funded this year so far—More information on these can be found on the PTO page. Have only paid out 4, so Mr. Huelskamp will be working with the others. \$4700 remains from the original \$10,000 budgeted amount.

Committee Reports

Various

- **College & Career Center (Jennifer Gordon):** Volunteers can be back in school, so training will happen the first week of April. Hope to have mock interviews come back in the future. College visits still online, but could possibly be back in-person soon.
- **Grad Party (Jennifer Gordon):** financially in good shape. Done with fundraising. Have also had some matching funds come in. 265 registered, out of 475 seniors. Only 1 scholarship student so far. Grad party Coordinator(s) is a one year commitment, but it starts in May and June to get ready for next year. 40-45K project. Lots of committees involved, so not just 2 people.
- **Concessions (Jennifer Gordon):** No hot food for now, but maybe after Spring Break. Need people to run concessions next year. 2 year commitment if possible. The current buyer will be staying on, but a team is needed to run the stands. Also handles interactions with the Washington County Health Dept.
- **Communications (Jennifer Gordon):** This will be a new VP position next year. More information can be found on the PTO page.
- **Volunteer Coordinator (Hannah for Bradi Knight Gates):** All volunteers are allowed in the building again. Some details are still being worked out. For instance, right now, if you're not vaccinated, you can be on campus, but you have to wear a mask. Meetings can be held on campus again.
- **Merchandise Chair (Hannah for Breanna Smith):** Merchandise is still through Portland Gear and still being sold. See the PTO website for more information.

Apollo Giving Requests Review and Voting

Hannah Donohue

- **Current Apollo Giving Available Budget: \$4700**
- **Motion made by Mr. Huelskamp to fully fund Requests 1-4 and allow \$1500 for #5. Seconded by Jennifer Gordon. Passed with a Majority Vote. \$2873 Approved.**
- **Request #1 – APPROVED at \$518**
Requestor: Shannon Adams - Teacher

Department: Science Department CHEM 1 and STEM Physics

Request: Classroom Supplies

Requested Amount: \$518

- **Request #2 – APPROVED at \$500**

Requestor: Kainoa Sandberg

Department: Counseling

Request: Counseling Office Lobby Makeover

Requested Amount: \$500

- **Request #3 – APPROVED at \$320**

Requestor: Cady Geer

Department: Computer Science and Engineering

Request: Flight Simulation Software

Requested Amount: \$320

- **Request #4 – APPROVED at \$35**

Requestor: Sameeha Chowdhury

Department: Student Group

Request: Sunset Recess Supplies

Requested Amount: \$35

- **Request #5 – APPROVED at \$1500, with agreement to return funds if they don't qualify for finals.**

Requestor: Wendy Gibson

Department: Choir / Free To Breathe

Request: Potential Travel Funding to Finals in New York City

Requested Amount: \$4800 (total of entire trip) but anything would be appreciated.

Next Meeting Dates:

April 11th

May 9th

June 13th - Annual Meeting: Budget Approval, Elections

Adjournment at 8:19pm.