

SHS PTO Minutes
September 11, 2017

Attendees: Jill Eilers, Kathy Campbell, Gina Riley, Jennifer Dixon, Beth Gilstrap, Kelly Nelson, Kara Stark, Kelly Hansen, Dana Halversen, Jenny Aponte, Victoria Brohm, Tristan Baker, Susan Vistainer, Sara O'Donnell, Michelle McHugh, John Huelskamp, Sarah Pearce, Christy Bangerter,

Introduction of attendees.

Meeting called to order at 7:08 pm. The June minutes were read and approved with no corrections.

Treasurer's Report: Kathy Campbell

- 1500 planners were ordered, primarily for Freshman and Sophomores. Juniors and Seniors can choose to get one while they last. Budget approved for 2017-2018 based on discussion about the budget from last year.
- Current financial summary and cash balances were reviewed, make sure Concessions and Grad Party do not fall below \$1500 or incur fees.
- Write-A- Check Requests: None

College and Career Center: Michelle McHugh

- The CCC is buzzing. We have the most volunteers we've ever had. We started with an information session. We have new staff in the CCC, one with experience at another school CCC. Training starts on the 22nd. Training once a month through December. The CCC staff will be able to email groups of students all at once, with Canvas, which is a change from last year.

Concessions: Sara O'Donnell & Jennifer Gordon

- Hosted first football game. Concessions are hopping. Made a plug to get more volunteers. Working on accepting credit cards for concessions for customer convenience.
- Discussed ways to market concession work hours. Jill and Mr. Huelskamp to take off-line to discuss messaging for Back to School Night.

Grad Party: No report

Merchandise: Jennifer Dixon

- Co-Chair position open. Time slots are filled for first few games and filling lunch sales slots. Selling at Back to School Night. Had to replenish all sweatshirts and sold \$500 merchandise at first game despite not having sweatshirts. Specialty items (special order) have been selling well, too.

Staff Appreciation: Susan Vistainer

- Coming up on September 22nd.

Volunteer Coordinators: Kara Stark & Kelly Hansen

- Apollo preview days went well. Chromebook distribution was difficult because all the batteries were drained and it was a scramble to prepare for students.
- Volunteer Orientation is September 29th from 9-11.
- Kathy Nelson is taking on the Volunteer Parking Passes: Motion approved to purchase 500 car stickers for adult community volunteers.
- Badges are coming along.

Library Assistant: no report

Old Business: None

Principal's Report: Mr. Huelskamp

- Thank you to all volunteers for a smooth start to the year. 1000 volunteer hours logged by the beginning of school.
- Remedy Church from TX sent 5 different teams of 20 to paint ceilings, front office, stripes on the tennis courts.
- The class of 2017 made a significant contribution left over from grad party for homeless students and the media center.
- Updates to library for a library/café feel for comfortable student hang out.
- \$300,000 grant for staffing and equipment for upgrades in the F hall classroom. We have 3 F/T Computer Science CS staff (the largest in the state). We are growing an important program here at Sunset.
- Signage: New signs being made and hung at intersections within the school. Three large school maps will be hung throughout the school.
- Preview days was a huge hit (doing verification on-line). 1800 people came through. 2167 is our current enrollment (117 over).
- Cell phone policy: new consistent policy for a better learning environment
- Thank you for the paper planners.
- New 2-week communication deadline for teachers to make updates to Student-View
- Early Release: Every Weds. Teachers will be using the time week by week:
 - Week 1: Innovation teams for new and better practices to help students solve problems;
 - Week 2: Learning teams for course alike teachers;
 - Week 3: District Related;
 - Week 4: Department work. We are intentional with this gift of time. There are areas for students to be at school, supervised, during this time.

- Activity buses: 4:30 and 5:30 depart times to help bus students home after practices. We are hoping it encourages more student involvement in after school activities.
- Future Apollo Night: We invite all 8th grade and below students to attend a football game for free with an adult. First 300 students get a water bottle.
- Back to School Night: Sept. 27th.
- Moved Homecoming from the 29th to Oct 13th due to a religious holiday conflict.
- Stage floor is in process of being replaced.

Grad Party: Beth Gilstrap

- Basket raffle. 200 corndogs sold. Promoting on Twitter and Facebook. Wine tasting party on October 28th, parents of all grades welcome.

Facebook Page: Beth Gilstrap

- Monthly email goes out to all families.

New Business:

No new business.

The meeting was adjourned at 8:18 pm.

Minutes submitted by Gina Riley

Addendum: 9/12/15

Write a Check

Two time sensitive proposals came in for review a couple of days after the PTO meeting. They are as follows:

1. Library request to purchase 20 tickets for young adult author. A motion was stated and passed by the PTC to approve this incentive/reward. Amount \$200.
2. Math Department requested funds to renew math licenses which are expiring soon. Mr. Huelskamp offered to cover the cost up-front and then as a board the requested was voted on and approved. Amount \$949.