

**SHS PTO Minutes**  
**June 3, 2019**

Attendees: Gina Riley, Kara Stark, Kelly Hansen, David Butler, Bilwa Patki, Sara Pearce, Jennifer Dixon, Sarah O'Donnell, Jennifer Gordon, John Huelskamp, Deanna Middleton, Amy Spierling, Susan Kaufman, Tristan Baker, Kathy Campbell, Jill Eilers, Kelly Nelson, Lori White

Meeting called to order at 7:07 pm. The May minutes were read and approved with edits.

Welcome & introduction of attendees.

Treasurer's Report: Kathy Campbell

- Concessions had a record-breaking year
- Merchandise had great margins this year.
- We need to have \$15K on hand for the merchandise and concessions purchase in the fall
- Apollo Giving was record breaking (\$17K with matches in donations). A small amount of donations came in this month
- \$106K in donations for the theater fundraiser final tally
- The concession stand countertop replacement and payment will need to take place in the summer. Funds will be given to the school by year-end.
- Grad party is still selling tickets while final payments are being. There is a need to find next year's venue and put down a deposit as soon as possible – need the committee to find a leader.

New business:

College and Career Center: Jennifer Gordon

- Send prospective mentees to Jennifer Gordon
- This was a rough year. We will work on a new communication plan for next year to include hosting a junior assembly next year to inform them of the CCC
- Will start training and assigning juniors earlier next year

Concessions: Sara O'Donnell & Jennifer Gordon

- Donated Gatorade to the football lift-a-thon that was left from the spring sports season

Merchandise: Jennifer Dixon & Bilwa Patki

- Amy Spierling is going to join the merchandise team
- Student leadership has made some designs and they will be used in next year's offerings

Volunteer Coordinators: Kara Stark & Kelly Hansen

- Most of the positions are filled except the Graduation Party chair. This person needs to be identified ASAP so they can lock down next year's venue ASAP.
- Obtained 20 more Disney raffle tickets to help to increase Apollo Giving donations

Grad Party: Kari Komlofske and Lori Lassere-Gullion

- See Volunteer Coordinator report above

- 307 students signed up to date for the party and more coming in each day.

Staff Appreciation: Erin Hire and Torey Muhs – no report

Library: Deanna Middleton - No report

Parking Passes: No report

Principal's Report: Mr. Huelskamp

- Aug 20-21 will be the Apollo Preview days
- The district is bridging some of the financial shortfall. We went from 83% funding to an anticipated 94% funding to keep classroom teachers. While we are not anticipating layoffs, there may be some shuffling of staff throughout the district and the budget will be tight.
- Voters need to approve the house bill to get funding stability
- Just had Powder Puff game. Women's freshman team won for the first time in school history.
- Women's tennis won the state championships
- Art-fest was a huge success, one act plays were held this past month
- Apollos Unplugged on Friday
- There is an Eagle project to create a ramp to allow the band to easily move instruments on and off the curb
- The 45-foot flagpole will be set mid-July

Apollo Giving:

- Discussion about how to spend the PTO surplus being mindful of the upcoming budget cuts. The following items (a total of \$12,400) was approved:
  - Printer toner for students networked computers (\$4000)
  - Avir flat panel (\$2700)
  - New projectors @ \$200 each (\$2000)
  - Window blinds for small copy room (\$1000)
  - Sunset flags for display on campus (\$900)
  - Dissection specimens for 2019/2020 anatomy classes (\$1000)
  - Consumable art supplies for library (\$800)

Vote approved.

Motion made to elect the following people to board positions and committee chairs:

**BOARD**

President: David Butler  
 Treasurer: Tonya Stevens  
 Secretary: Tristan Baker  
 VP Concessions: Jennifer Gordon, Sara O'Donnell, Sarah Pearce (co-chairs)  
 VP Merchandise: Jennifer Dixon, Bilwa Patki, Amy Spierling (co-chairs)  
 Volunteer coords: Farida Mishra, Lori White (co-chairs)

**COMMITTEE CHAIRS**

College/Career Center: Jennifer Gordon

Counseling office: Molly Burnett  
Library: Deanna Middleton  
Nametags/Parking: Kelly Nelson  
Staff Appreciation: Melissa Gatchell  
Website/Comms: Julie Chu  
Weds Work Crew: Carrie Fox  
Grad Party Coord(s): TWO OPEN POSITIONS  
Grad Party Treas: Dawne Eddens  
Grad Party Committee: Lori Miller, Susan Figg, Lisa Michelbrink, Barb Nicols, Carlin Lee, Rauna Otteson, Julie Bennett, Sonia Niebergal, Anita & Jim Hendrickson

The following updates to the PTO Bank of America authorized signers list are approved:

- Add David Butler to all accounts – PTO President for 2019-2021
- Add Tonya Stevens to all account – PTO Treasurer for 2019-2021
- Add Sarah Pearce to Concessions Checking account – new Merchandise purchaser who will need debit card
- Add Dawne Eddens to Grad Party Checking Account – Grad Party Treasurer for 2019-2020
- TBD for adding Grad Party Chair to Grad Party Checking Account – chair has not yet been named so new Treasurer will manage this later
- Remove Jill Eilers from all account – former PTO President
- Remove Kathy Campbell from all accounts – former PTO Treasurer
- Retain/Keep Jennifer Gordon and Sara O'Donnell on Concessions Checking account – they will keep existing debit cards

The meeting was adjourned at 8:15 pm  
Minutes submitted by Gina Riley

#### MEETING ADDENDUM

- 6.8.19 – the Board voted to approve \$120 for a bill sorter housed in the Business Office  
6.15.19 – \$50 was paid towards getting the blinds installed in the copy room  
6.17.19 – Malika Wagh and Jennifer Gordon volunteered to co-chair the Graduation Party Committee